

Montessori Country Day School

53 Vermont Road, Sinking Spring PA 19608
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Primary Program 2022–2023 School Year

For Children Ages 2 Years 10 Months and Older, by September 1, 2022

The Montessori classroom provides a specially prepared environment designed to encourage the child to work at an individual pace towards an understanding of the world. Activities are self-correcting and entice the child to learn through hands-on experiences. The curriculum includes language, math, practical life, and sensorial activities. Music, art, science, geography, world cultures, and computer use are also an integral part of the classroom. Gym, Library, and French classes are incorporated on a weekly basis and a formal Art class is offered bi-weekly (these special activities cannot be guaranteed for students choosing less than a 5 day schedule.) Special programs and field trips are held throughout the year.

In accordance with Pennsylvania regulations, our classrooms are licensed by the Department of Education. Kindergarten students must be 5 years old by October 31st of the enrolled school year. Each school district has its own age requirements and acceptance policies for 1st grade. Enrollment in our program does not guarantee 1st grade placement by your school district for the following year; parents must familiarize themselves with their school district policies.

Registration Fee and Payment Policies

A \$50.00/\$100.00 registration fee is required to guarantee placement and must be returned with the registration form. This is NON-REFUNDABLE. All tuition payments are due on the first of the month, June 2022 and then September 2022 through May 2023. The first payment is due June 1st, 2022 and is necessary to ensure placement for your child. If you choose to withdraw after making that first payment, you must do so in writing by August 1st, 2022. After receipt of the written request, the first tuition payment will be reimbursed to you. We use an online software system to post tuition charges. All families are able to access the amount due each month. We accept cash, checks, e-checks and credit cards as payment. If you choose to pay with a credit card, you will automatically be charged a 3% convenience fee per transaction. Receipts must be requested from the office.

Additional Care Hours

Additional daycare hours are available from 7:30AM to 8:45 AM, and 3:45PM to 5:00 PM. Prescheduled care is daycare that has been scheduled through the office and paid for one month in advance, as part of the tuition payment. Drop-in daycare must also be scheduled through the office and paid for at the time of service. Arrangements will be made for drop-in care after staff and child ratios are considered. The drop-in rate for AM Care is \$18.75 per day. The drop-in rate for PM Care is \$18.75 per day. Drop-in Care for both before and after care is \$37.50 per day. All prescheduled rates are available on the registration forms.

Specials and Scheduling

You are encouraged to enroll your student for 5 days per week. We find that children do best with a 5-day schedule. We do understand that for some families, a different schedule is preferred. If you choose to enroll your student for less than 5 days per week, you must choose a standard M/W/F or T/Th schedule. While we endeavor to get every child to each special activity (library, gym, art, and French), it may not be possible when students are enrolled less than 5 days per week.

Sickness, Vacation and Withdrawal Policies

FULL TUITION IS DUE EVEN IF YOUR CHILD IS SICK OR ON VACATION. This payment is necessary to hold your child's slot in the program. If you choose to withdraw your child from our program anytime during the school year, you will not be obligated to pay the remainder of your child's annual tuition. You will not however, be refunded any portion of tuition already paid to the school.

Rolling Admission

If there is available space, children can be enrolled at any time throughout the school year. Monthly tuition rates may be different from the rates printed in the chart on this form. Tuition is based on a 180-day school year calendar. Tuition will be pro-rated depending on the time of year your child begins in the program and the number of days remaining in the school year.

Registration Procedures

Please complete the attached form. Sign and submit it to the school with a non-refundable \$50 registration fee.

If you have any additional questions about the program or registering your child, please contact the school at 610-777-3080 or info@mcdsberks.org